

March 13, 2009

**EMAIL MEMORANDUM**

**TO:** Constitutional Officers  
Regional Jail Superintendents  
Governing Bodies

**FROM:** Robyn M. de Socio  
Executive Secretary

**SUBJECT:** FY10 Budget Estimates & FY10 Budget Hearing

In accordance with §15.2-1636.8, Code of Virginia, the Compensation Board has prepared an estimate of expenses and other allowances to be fixed by the Board for fiscal year 2010, and has set the time, date, and place for the annual budget hearing.

The budget estimates are provided through a link entitled "Budget Estimates" located on the Compensation Board's agency website at <http://www.scb.virginia.gov/fy03budestm.cfm>. On the website, select your locality or regional jail, and then select which office estimate you wish to review. Each selection will provide you with a budget estimate to be fixed for the upcoming fiscal year (FY10), and information regarding the development of the estimated fund amounts provided. Please carefully review the online budget estimate information, or forward this notification to the appropriate member of your staff for review. Clerks' information includes an estimate of Technology Trust Fund (TTF) collections for FY09 and total TTF cash anticipated to be available to Clerks for budgeting in August, 2009.

The budget hearing will provide you with an overview of budget actions taken by the 2009 General Assembly and priorities set by the Compensation Board for the allocation of funding in FY10. The hearing also will allow you the opportunity to address specific concerns unique to your office with Compensation Board members and staff, and provides Board members with additional information and insights to assist them in budget decisions. This year, the Compensation Board will meet on Wednesday, April 22, 2009 at 11:00 a.m. in the Compensation Board Conference Room, Room LL22 in the Oliver Hill Building, 102 Governor Street, Richmond, Virginia, 23219. The meeting will follow a public hearing format, beginning with an overview of the Compensation Board budget for FY10, followed by your comments and questions.

In order that we have sufficient handouts available at the budget hearing, and that we provide proper notification to building security for your ease of access, **please let us know if you will be attending.** It would be appreciated if you would email NiKeta' (Nikki) Outlaw at [nikki.outlaw@scb.virginia.gov](mailto:nikki.outlaw@scb.virginia.gov) or call her at (804) 225-3223 prior to 5:00 p.m. on April 15, 2009, and let her know that you and/or your representative will attend the hearing.

If you have questions regarding your budget estimate available on our agency website, please contact your program technician, Charlene Rollins, Charlotte Luck or me.